

Bulletin

WINTER 2023

CURRENT NEWS AND TRAINING CALENDAR FROM BCCRC

We see You!

BCCRC Supports the Early Childhood Educator Community in Baltimore City

We see you staying at work late to make sure every last toy is sanitized, and that the classroom is ready for the next day.

We see you juggling COVID-19 anxiety for yourself, and for families.

We see you doing one of the most critical jobs in the world and wondering if it's worth it.

We assure you that right now, more than ever before, you are needed. Parents need you; communities need you, and of course children need you.

But we also know that the work you are doing is more challenging than ever. Which is why especially now, you need to remember to give yourself time to rest. Burnout is a common risk in the Early Years sector, and given the stressors we're all facing, it's understandable. To honor childcare professionals in Baltimore City we will be hosting a spring provider event. More details about the event will be coming in the new year. In the meantime, we would like to invite you to join our Child Care Provider Support Group or the Director's Round Table. For more information see page 3.



The Family Tree
Baltimore City
Child Care
Resource Center



Raising families up.

24-hour Parenting Helpline: 1.800.243.7337

2108 North Charles Street
Baltimore, MD 21218
410-889-2300
familytreemd.org

The Early Intervention Project has GROWN!



The resource center now has 4 Infant and Early Childhood Mental Health Consultants to support your work to care for children who are experiencing social-emotional and behavioral difficulties. Kelly and Kyra are eager and willing to provide support and resources to you and the families you serve. They come to us with previous early childhood education experience as well as knowledge of behavior and social emotional development. Our team works to support you to understand and develop new strategies to help children with challenging behaviors, develop safe ways to calm when upset, and build additional social skills.

Chakyra Whittington cwhittington@familytreemd.org, Kelly Darcey kdarcey@familytreemd.org

Meet Nicole Zuniga



Nicole is joining the BCCRC team as the new bilingual Technical Assistance Specialist/Early Childhood Coach with GOFCC. Nicole is a Towson University graduate who is currently pursuing her master's at George Mason University. She is a mother of two, and early childhood is one of her passions. She is looking forward to working with individuals in Baltimore City on the journey of becoming a licensed family childcare professional!

Nicole se une a BCCRC como la nueva Especialista en Asistencia Tecnica/Instructora de la Primera Infancia con GOFCC. Nicole se graduo de la Universidad de Towson y actualmente esta cursando su masteria en la Universidad George Mason. Es madre de dos hijos y primera infancia es una de sus pasiones. Ella espera trabajar con personas en la ciudad de Baltimore en el trayecto de convertirse en una profesional licenciada en cuidado infantil familiar!

You can contact Nicole at nzuniga@familytreemd.org.

SAVE THE DATE

The 2023 Emotional Wellness Conference will be held in person at the College of Notre Dame on March 11. Keep an eye out for the registration materials. They will be sent in early January, 2023!!



Announcing.... A training just for Center Directors!

Strengthening Business Practices for Child Care Programs is a 4 module series, that will be presented by Audrey Cupe-Green and Patty Aburn, Baltimore City's MSDE Quality Assurance Specialists. The training will cover topics such as sound fiscal management, marketing, recruiting staff and staff retention. The cost is only \$20.00 for all 4 modules!!

The series will be held from 5:00 p.m. — 8:00 p.m. on the following dates: Tuesday, February 7; Tuesday, February 21, Tuesday, March 7; Tuesday, March 21. [COK: 12 hours Professionalism]

To register please use this link:

<https://training.bccrc.org/CVSFListView.aspx?course=1640>

Looking for Training? Need Assistance?



Just open the camera on your phone, focus it on the QR code above and you will automatically be connected with BCCRC's website (<https://familytreemd.org/bccrc/>) If you would like a free magnet with the QR on it please contact Jennifer Lentz at jlentz@familytreemd.org.



Director's Round Table

A space for directors and assistant directors to come together for discussion, support and strategizing ways to tackle the many complexities of being a director and running a childcare program.

When: 3rd Monday of each month

Time: 1:00 p.m. — 2:00 p.m.

For more information contact

Chaquana Truitt at ctrutt@familytreemd.org call/text 667-379-6048 or

Sue Penix at spenix@familytreemd.org call/text 410-831-1166

Child Care Provider Support Group

A space for providers to share questions, thoughts and successes, as well as make connections and learn about helpful resources within the childcare community.

When: 3rd Tuesday of each month

Time: 12:30 p.m. — 1:30 p.m.

Zoom Link: <https://us02web.zoom.us/j/86487817720>

Zoom Meeting ID: 864 8781 7720

Preregistration is not required.

For more information contact

Suzanne Funk at sfunk@familytreemd.org

The MD Child Care Credential Can Put Money in Your Pocket

And BCCRC can help it happen in 3 easy steps.

Step 1: Complete the MD Child Care Credential Application

Step 2: Gather Training Certificates

Step 3: Connect with BCCRC for Professional Activity Units (PAU's)

GET PAID

For help completing the 3 steps to credentialing contact:

Brandi Walker

410-831-1190

bwalker@familytreemd.org

Chaquana Truitt

667-379-6048

ctrutt@familytreemd.org

Earn Hours Towards Your PAU's at BCCRC

Earn PAU hours by joining any of the sessions below.

Infant & Toddler Community of Practice

Join a community of practice for infant, toddler and two year old childcare providers. It is a time of networking, developing strategies and supporting each other.

For more information contact Sue Penix at

spenix@familytreemd.org call/text 410-831-1166

STEAM in a Backpack

Join a community of learners in a discussion group where all things science, technology, engineering, art and math are shared with an emphasis on incorporating the natural sciences into your program.

For more information contact Sue Penix at spenix@familytreemd.org call/text 410-831-1166

Director's Round Table

A space for directors and assistant directors to come together for discussion, support and strategizing ways to tackle the many complexities of being a director and running a childcare program.

For more information contact Chaquana Truitt at

ctrutt@familytreemd.org call/text 667-379-6048 or

spenix@familytreemd.org call/text 410-831-1166

Child Care Provide Support Group

A space for providers to share questions, thoughts and successes, as well as, make connections and learn about helpful resources within the childcare community.

For more information contact TovaHoicowitz at

hoicowitz@familytreemd.org

or Suzanne Funk at sfunk@familytreemd.org.



Strategies to Put Active Supervision in Place

The following strategies allow children to explore their environments safely. Infants, toddlers, and preschoolers must be directly supervised at all times. This includes during daily routines such as sleeping, eating, and diapering or bathroom use. Programs that use active supervision take advantage of all available learning opportunities and never leave children unattended.

Set Up the Environment

Staff should set up the environment so they can supervise children and always have access to them. Grouping activities together and making sure furniture is at waist height or shorter allows adults to see and hear children. Small spaces should be free of clutter, and big spaces should have clear play spaces for children that staff can observe.

Position Staff

Staff should carefully plan where they will position themselves to protect children from harm. This includes positioning themselves to see and hear all children in their care. Staff should make sure there are clear paths to where children are playing, sleeping, and eating. This allows staff to react quickly when necessary and stay close to children who may need additional support.

Scan and Count

Staff should always be able to account for the children in their care. They continuously scan the entire environment to know where everyone is and what they are doing. They also count the children frequently. This is especially important during transitions when children are moving from one location to another.

Listen

Staff who listen closely to children can quickly identify signs of potential danger. Programs that plan systemically are better able to implement additional strategies to safeguard children. For example, adding bells to doors help alert staff when a child leaves or enters the room.

Anticipate Children's Behavior

Staff should use what they know about each child's interests and skills to predict what the child will do next. Staff should be aware of changes in a child's mood and anticipate when a child may wander off, get upset, or take a dangerous risk. Information from the daily health check can inform staff observations and help predict children's behavior. Staff who know what to expect are better able to protect children from harm.

Engage and Redirect

Staff should offer support by using what they know about each child's individual needs and development. Staff can encourage children to solve problems on their own and help them develop solutions if needed. They can also offer different levels of assistance or redirection depending on each child's needs.

What Does Active Supervision Look Like?

To think about what active supervision would look like in your program, consider the following examples of observed actions and specific strategies.

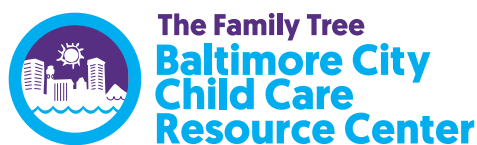


January 2023

WORKSHOP TRAINING SESSIONS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11 SIDS, SUID and Other Sleep-Related Infant Deaths	12	13	14 Medication Administration Kids in Motion: Music and Movement Activities for the Whole Child NEW
15	16	17	18 Treat Yourself	19 Building Resilience in Young Children	20	21 PURPLE Tears: Adults' Impact on Infant Emotional Intelligence NEW
22	23	24 What Happened to the World? Helping Children Cope	25 Working Together: The Importance of Community Helpers in Our Daily Lives	26	27	28 Understanding Developmentally Appropriate Practices with Infants and Toddlers
29	30	31				

To register online, go to <https://familytreemd.org/bccrc/>



**ALL CLASSES WILL
BE HELD VIRTUALLY
UNLESS MARKED IN RED.
SEE COURSE DESCRIPTIONS
FOR DETAILS.**

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Training Descriptions January 2023

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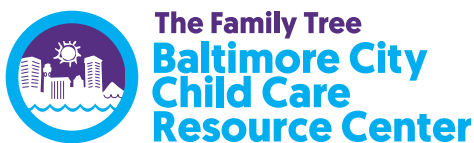
Course and Date:	Course Description:	Topic and Cost:
SIDS, SUID and Other Sleep-Related Infant Deaths Wednesday, January 11 6:00 p.m. — 8:00 p.m.	<i>This class fulfills the MSDE requirement for SIDS training.</i>	2 hours Health, Safety and Nutrition \$10.00; Must pre-register
Medication Administration (In person) Saturday, January 14 9:00 a.m. — 3:30 p.m.	<i>Note: This class will be held at the Julie Center — 100 S Washington St, Baltimore, MD 21231.</i> <i>This class fulfills the MSDE/OCC requirement for all childcare professionals.</i>	6 hours Health, Safety and Nutrition \$60.00; Must pre-register
Kids in Motion: Music and Movement Activities for the Whole Child NEW Saturday, January 14 9:00 a.m. — 12:00 p.m.	Participants will explore how music and movement is experienced by young children of other cultures and will, through hands-on activities, explore fun, practical ways to utilize music and movement every day, throughout the day.	1 hour Child Development, 1 hour Curriculum, 1 hour Special Needs \$10.00; Must pre-register
Treat Yourself Wednesday, January 18 6:00 p.m. — 8:00 p.m.	This training addresses the importance of self-care for teachers and administrators. Through self-reflective practice teachers will explore and increase their familiarity with best practices in self-care. Professionals and administrators will create a plan to increase the use of self-care strategies in their program.	1 hour Special Needs, 1 hour Professionalism \$10.00; Must pre-register
Building Resilience in Young Children Thursday, January 19 6:00 p.m. — 9:00 p.m.	In this workshop participants will learn that warm and nurturing relationships between children and the adults in their lives are the most important factor in developing resilience and overcoming potential negative effects of daily stress.	3 hours Child Development \$10.00; Must pre-register
PURPLE Tears: Adults' Impact on Infant Emotional Intelligence NEW Saturday, January 21 9:00 a.m. — 12:00 p.m.	This workshop explores the period of PURPLE crying to identify child care and family caregivers' impact on infant emotional development and competence. Participants will consider and develop strategies to support families' ability to cope through this infant phase and other challenging times of child development.	3 hours Child Development \$10.00; Must pre-register
What Happened to the World? Helping Children Cope Tuesday, January 24 6:00 p.m. — 8:00 p.m.	Adults largely set the emotional landscape for children. Children depend on us to be strong, to know what is happening and to guide them through turbulent times. Learn ideas and language for responding to children's questions and reactions during these times.	2 hours Community \$10.00; Must pre-register
Working Together: The Importance of Community Helpers in Our Daily Lives Wednesday, January 25 6:00 p.m. — 8:00 p.m.	This training explores the importance of community helpers in the lives of young children and how recognizing these people helps to build a community of caring.	2 hours Curriculum \$10.00; Must pre-register
Understanding Developmentally Appropriate Practices with Infants and Toddlers Saturday, January 28 9:00 a.m. — 12:00 p.m.	Understanding Developmentally Appropriate Practice enables a teacher to utilize specific strategies and techniques to meet the individual needs of the children enrolled in your program.	3 hours Curriculum \$10.00; Must pre-register

February 2023

WORKSHOP TRAINING SESSIONS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Healthy Meals for Infants and Toddlers	2	3	4 Building Strong Teams Through Personality Types
5	6	7	8 Fetal alcohol Syndrome NEW	9 Recognizing and Reporting Child Abuse and Neglect	10	11 Medication Administration Terrific Two's
12	13	14	15 Spread Kindness Prevent Bullying	16 Autism Spectrum Disorder: A Child's Perspective	17	18 Teaching Problem Solving Throughout the Day
19	20	21	22 Lively Arts for Preschoolers	23	24	25 Supporting STEM Through Play
26	27	28				

To register online, go to <https://familytreemd.org/bccrc/>



ALL CLASSES WILL BE HELD VIRTUALLY UNLESS MARKED IN RED. SEE COURSE DESCRIPTIONS FOR DETAILS.

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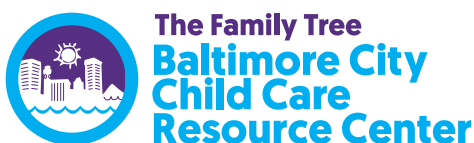
Course and Date:	Course Description:	Topic and Cost:
Healthy Meals for Infants and Toddlers Wednesday, February 1 6:00 p.m. — 8:00 p.m.	Healthy eating habits are easy to establish early in a child's life when the parents and caregivers have accurate knowledge of nutritional values. This workshop explores how to help build healthy eating habits in infants & toddlers.	2 hours Healthy, Safety and Nutrition \$10.00; Must pre-register
Building Strong Teams through Personality Types Saturday, February 4 9:00 a.m. — 12:00 p.m.	You will gain new insights into how each team member is "shaped" and this shape causes them to process information and respond to situations in a certain way. You will learn strategies to help staff understand each other's unique personalities and how to best approach and interact with each other for team cohesiveness.	3 hours Professionalism \$10.00; Must pre-register
Learning the Basics: Fetal Alcohol Syndrome NEW Wednesday, February 8 Time: 6:30 p.m. — 8:30 p.m.	This training will provide participants with a foundational understanding of Fetal Alcohol Spectrum Disorders. Through engaging activities and discussions, participants will learn strength based approaches to working with children with FASD.	2 hours Special Needs \$10.00; Must pre-register
Recognizing and Reporting Child Abuse and Neglect Thursday, February 9 6:00 p.m. — 8:00 p.m.	Did you know that childcare professionals are mandated by law to report child maltreatment? In this training you will develop a policy for preventing and reporting child abuse as well as the signs and symptoms of bullying behaviors and victims' behaviors	2 hours Health, Safety, and Nutrition \$10.00; Must pre-register
Terrific Two's Saturday, February 11 9:00 a.m. — 12:00 p.m.	The two year old is full of wonder and curiosity. They are beginning to show signs of independence. This workshop takes a look at the two year and how the environment as the "third teacher" can help terrific two year old's growth.	3 hours Curriculum \$10.00; Must pre-register
Medication Administration (In-person) Saturday, February 11 9:00 a.m. — 3:30 p.m.	Note: This class will be held at the Julie Center — 100 S Washington St, Baltimore, MD 21231. This class fulfills the MSDE/OCC requirement for all childcare professionals.	6 hours Health, Safety and Nutrition \$60.00; Must pre-register
Spread Kindness, Prevent Bullying Wednesday, February 15 6:00 p.m. — 9:00 p.m.	Participants will explore concepts and how to age appropriately introduce these to young children – caring, kindness, generosity, and community. Participations will learn how to develop a community between the children in order to spread kindness and prevent bullying.	1.5 hours Child Development, 1.5 hours Community \$10.00; Must pre-register
Autism Spectrum Disorder: A Child's Perspective Thursday, February 16 6:00 p.m. — 9:00 p.m.	This workshop will explore the world of autism as seen through the eyes of a child with a focus on the range and variance of symptoms as a spectrum disorder.	3 hours Special Needs \$10.00; Must pre-register
Teaching Problem Solving Throughout the Day Saturday, February 18 9:00 a.m. — 12:00 p.m.	Participants will study the effects of understanding how to problem solve on social and emotional development and the overall effects on academic success. This training will also build participants' knowledge base on the process of the problem solving steps and how to teach these steps to children.	3 hours Child Development \$10.00; Must pre-register
Lively Arts for Preschoolers Wednesday, February 22 6:00 p.m. — 9:00 p.m.	The Arts are more than drawing and painting, they are a variety of mediums that enable young children to express themselves in unique ways through dance, movement, singing, drawing, painting and so much more. The Arts offer children whole body experiences enabling them to share their unique self.	3 hours Curriculum \$10.00; Must pre-register
Supporting STEM Through Play Saturday, February 25 9:00 a.m. — 11:00 p.m.	Participants will learn how to support STEM learning by creating environments that provide opportunities for children to explore, create, and question during play. Participants will learn developmentally appropriate STEM learning activities.	2 hours Curriculum \$10.00; Must pre-register

March 2023

WORKSHOP TRAINING SESSIONS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 Chatting with Children: Interactions That Go Places
5	6	7	8 Creating a Stress Reducing Environment for Children of All Ages	9	10	11 Medication Administration Emotional Wellness Conference <i>Details on Page 2</i>
12	13	14	15 Supporting Children of Gay and Lesbian Parents Math and Science for Infants and Toddlers	16 Child Development and Developmental Delays	17	18 Achieving Quality Standards in Early Education
19	20	21 Basic Health and Safety	22 Working with Mixed Age Groups	23	24	25 Planning the Day for Infants and Toddlers
26	27	28	29 Including All Children and the Americans with Disabilities Act	30	31	

To register online, go to <https://familytreemd.org/bccrc/>



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Training Descriptions March 2023

To register, click on the course title in blue.

Course and Date:	Course Description:	Topic and Cost:
Chatting with Children That Go Places Saturday, March 4 9:00 a.m. — 12:00 p.m.	Chatting with children is a very basic way to share information as children go about their play. Sitting and talking about what is going on enables both teacher and child to learn. A teacher can make observations that lead to lesson planning; and the child can gain new vocabulary, synthesize information, and talk about their project which gives them new insight and leads to knowledge building.	3 hours Curriculum \$10.00; Must pre-register
Creating a Stress Reducing Environment for Children of All Ages Wednesday, March 8 6:00 p.m. — 9:00 p.m.	The purpose of this training is to look at the increasing level of stress found in children ages 2 through 12, and what can be done to help these children cope with their stress and anxiety.	1 hour Child Development, 1 hour Health, Safety Nutrition, 1 Professionalism \$10.00; Must pre-register
Medication Administration (In-person) Saturday, March 11 9:00 a.m. — 3:30 p.m.	<p>Note: This class will be held at the Julie Center — 100 S Washington St, Baltimore, MD 21231.</p> <p>This class fulfills the MSDE/OCC requirement for all childcare professionals.</p>	6 hours Health, Safety and Nutrition \$60.00; Must pre-register
Supporting Children of Gay and Lesbian Parents Wednesday, March 15 6:00 p.m. — 8:00 p.m.	Today's families are diverse. They come in all sizes and in many configurations. As early childhood educators, this diversity challenges us to be more accepting, more responsive, and more respectful in our relationships with young children and with their families.	2 hours Community \$10.00; Must pre-register
Math and Science for Infants and Toddlers Wednesday, March 15 6:00 p.m. — 9:00 p.m.	Math and science are appropriate for infants and toddlers but it may look very different from what we do with preschoolers. You will learn about teachable moments and how to utilize those to help our youngest ones learn about math and science concepts.	2 hours Curriculum, 1 hour Child Development \$10.00; Must pre-register
Child Development and Developmental Delays Thursday, March 16 6:00 p.m. — 8:00 p.m.	Participants will learn strategies for working with children exhibiting typical development in order to further strengthen their development. Strategies will be given on how to implement accommodations and modifications to better work with children with developmental delays and resources to utilize when development is atypical.	1 hour Child Development, 1 hour Special Needs \$10.00; Must pre-register
Achieving Quality Standards in Early Education Saturday, March 18 9:00 a.m. — 11:00 p.m.	Childcare professionals working towards high quality care and learning through their professional development guarantees young children and their families will have the best experiences. This workshop introduces various professional development programs that can help childcare professionals achieve high quality.	2 hours Professionalism \$10.00; Must pre-register
Basic Health and Safety Tuesday, March 21 6:00 p.m. — 9:00 p.m.	<p>This class fulfills the MSDE requirement for basic health and safety training.</p>	3 hours Health, Safety and Nutrition \$10.00; Must pre-register
Working with Mixed Age Groups Wednesday, March 22 6:00 p.m. — 9:00 p.m.	Working with a group of children who are different ages presents child care professionals with unique challenges and opportunities. Learn strategies to overcome challenges, create daily schedules and meet the needs of each child.	2 hours Child Development, 1 hour Curriculum \$10.00; Must pre-register
Planning the Day for Infants and Toddlers Saturday, March 25 9:00 a.m. — 12:00 p.m.	Participants will explore daily schedules and lesson plans for infants and toddlers. They will also review and find resources to assist them in planning developmentally appropriate activities.	3 hours Curriculum \$10.00; Must pre-register
Including All Children and the Americans with Disabilities Act Wednesday, March 29 6:00 p.m. — 9:00 p.m.	<p>This class fulfills the MSDE requirement for all childcare professionals.</p>	3 hours Special Needs \$10.00; Must pre-register

Important Policies

MARYLAND CHILD CARE RESOURCE NETWORK COMPLAINT POLICY

Every member agency of the Maryland Child Care Resource Network strives to provide high quality service to the child care programs and families in their jurisdiction and throughout Maryland. It is our mission to ensure that every interaction with staff at the Child Care Resource Centers is positive and professional.

If you have concerns about an incident or some aspect of service at a Child Care Resource Center, please contact the director/manager directly. Contact information for these individuals can be found here [<https://marylandfamilynetwork.org/for-providers/find-your-child-care-resource-center>].

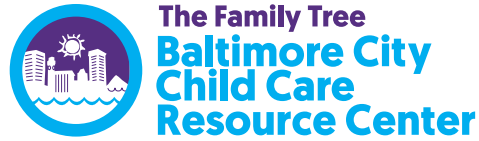
If you are not satisfied with the way your concern is handled by the director/manager at the Child Care Resource Center, please contact Maryland Family Network at 410-659-7701 or at MCCRNinfo@marylandfamilynetwork.org. As the Statewide Coordinating Entity of the Maryland Child Care Resource Network, MFN will investigate the complaint or concern regarding services and take appropriate action.



LOCATE COMPLAINT POLICY

Through the LOCATE service, parents share feedback with the LOCATE staff on the programs in the files: licensed child care centers, registered family child care providers and accredited preschools and camps. While this feedback is at times positive, it sometimes concerns complaints parents have about child caregivers. Of course, LOCATE and the Maryland Child Care Resource Network want to use this information in a way that is fair to providers and parents, while protecting children, as well. Therefore, the LOCATE Complaint Policy was developed and has been in effect since its approval by the Maryland Committee for Children Board in November, 1983. According to this policy, all complaints made to LOCATE about child care providers/facilities are recorded. The type of complaint is then determined: Less Serious Complaint – No Violation: complaints which do not involve violations of child care regulations; complaints about situations which do not pose a threat to the safety, health or welfare of a child. Less Serious Complaint Involving Violation: complaints of any violation of Office of Child Care (OCC), Maryland State Department of Education (MSDE) regulations, and/or the Health Department which do not pose a threat to the health, safety or welfare of a child. Serious Complaint: any threat to the immediate health, safety, or welfare of a child. When a parent calls LOCATE with a complaint, the referral specialist advises him/her to register the complaint directly with the appropriate regulatory agency and/or Protective Services. Names and telephone numbers of the person with whom the parent should speak are provided. When a Serious Complaint is received concerning one of the providers of facilities in the LOCATE system, no referrals are made by the referral specialists to that provider/facility. The LOCATE Director also communicates with the appropriate regulatory agency personnel about the complaint, and maintains the “hold” on the provider/facility until the agency’s disposition of the complaint is known. Should the investigation result in no action, the “hold” status is removed from that provider’s/facility’s records. Should the license or registration be revoked, the record is removed from the LOCATE files. Providers are advised of LOCATE’s actions in writing. A provider may appeal the LOCATE Director’s decision to cease referrals. Appeals are first addressed to the LOCATE Advisory Committee. Final appeals may be made to the board of the Maryland Family Network. It is the position of LOCATE and MFN that the Complaint Policy is both fair and workable. Safeguards and due process are afforded to the care givers in the files, and parents’ and children’s rights to safety are addressed, as well. Any questions on this policy should be addressed to FloJean Speck, Director, LOCATE: Child Care at 410-659-7701.





Important Registration Policies

When registering for training classes at BCCRC please remember the following:

- **Pre-registration is required. Registration and payment must be received three days in advance of the training.**
- **Registration fees are non-refundable. With 24-hour prior notice you may transfer to another class or receive a credit for a future training class, except for Medication Administration.**
- Registration is on a first come, first served basis. If your registration is received after a workshop has reached capacity you will be notified immediately and your payment will be returned.
- A confirmation letter will be sent for all classes — please read your letter carefully. You will not receive reminder cards for each class.
- Payment can be made by check, money order or credit card. **No cash please.**
- Presence at the entire workshop constitutes attendance. Out of respect for our trainers and all of those in attendance, no one will be admitted to a training session that has been in progress for fifteen minutes or more.
- Workshops are for adults only. Please make child care arrangements in advance — children will not be admitted to a training class.
- Reasonable accommodations are offered, if needed. Please call the Resource Center one week in advance to request accommodations.

TO REGISTER FOR CLASSES:

- Register with credit card on-line at www.bccrc.org. To receive a registration form via email contact Jennell Bailey at jbailey@familytreemd.org.
- Remember — registrations must be received at BCCRC three days prior to the scheduled training.

Important Telephone Numbers and Contacts

Baltimore City Child Care Resource Center

Main Number.....410-889-2300
 LOCATE:ChildCare(tollfree).....1-877-261-0060
 FAX.....410-685-2100

Other Agencies

Office of Child Care – Region II.....410-554-8300
 MDStateDepartmentofEducation.....410-767-0100
 OfficeofChildCare:CredentialBranch.....1-866-243-8796
 CCSProvider Helpline (toll free).....1-866-243-8796
 Protective Services.....410-361-2235
 Medical Assistance/WIC.....410-396-9427
 ChildCareFoodProgram.....410-767-0214
 MarylandFamilyNetwork.....410-659-7701
 Maryland State Child Care Association (MSCCA)
 Christina Peusch, Executive Director.....410-820-9196
 MSCCA, Baltimore City Chapter
 Jennifer Dorsey, President.....443-835-0738
 Baltimore Child Care Coalition
 Email.....baltimorechildcarecoalition@gmail.com
 TheFamilyTree.....410-889-2300
 24-hourParentingHelpline:.....1-800-243-7337

Bulletin

For more information about any of the articles in this newsletter, call BCCRC at 410-889-2300, mention the article and we will direct your call to the BCCRC staff member who can help you.

E-mail us at:

childcare@bccrc.org

Our mailing address is:

The Family Tree —
 BCCRC
 2108 N. Charles Street
 Baltimore, MD 21218

Our fax number is:

410-685-2100



The Baltimore City Child Care Resource Center is a member of the Maryland Child Care Resource Network with funding provided from the Maryland State Department of Education, through Maryland Family Network and The Family Tree.

